



EI Programa Hispano Católico: Proyecto UNICA
Mobile Sexual Assault Advocate
Part-time 20hrs/week Non-exempt
Reports to: Manager of Urgent Services

Project UNICA is a program within EI Programa Hispano Católico that provides prevention and intervention services to survivors of domestic and sexual violence. The goal of the program is to provide support, advocacy, and opportunity for self-empowerment that enables survivors to exercise free and informed life choices. Project UNICA operates the UNICA Crisis Line, which is the first and only 24-hour DV/SA Crisis Line in Spanish in Multnomah County and the state of Oregon.

POSITION SUMMARY:

The Mobile Sexual Assault Advocate will provide crisis intervention and case management services, advocacy, system navigation and support in emergency medical services and assistance, law enforcement and within the criminal justice system if needed. Advocate will provide services and accept referrals from other agencies within Multnomah County who do not have access to other sexual assault services. Advocate may assist with safety plans, protective orders, housing stabilization and other resources.

PRINCIPLE DUTIES AND RESPONSIBILITIES:

- Provide community based crisis counseling, advocacy, access to emergency medical services and assistance with police reporting.
- Advocate with and for clients as appropriate to create an individualized case plan. Client advocacy may include assistance with, protective orders, assistance filing Crime Victim's Compensation, housing, legal issues, obtaining needed services and assist survivors in developing a safety plan.
- Assess survivor needs/issues and determine appropriate plan of action for resolution.
- Mobile advocate will provide community-based advocacy, support and resources from advocates via non-traditional avenues, medical clinics, housing and homeless services and partner with other culturally specific agencies.
- Advocate will provide support as medical advocacy, housing stability assistance, resources and referrals for meeting basic needs and services to address short and long term effects of sexual assault trauma.
- Advocate will increase services to underserved and marginalized communities in Multnomah County through outreach strategies
- Maintain assigned caseload of 7-10 survivors of sexual assault, including case plan development, regular and ongoing contact with the client, and all other relevant documentation.
- Participate in community meetings with other social service organizations to promote the agency as an identifiable resource for Latina/o survivors of sexual assault and maintain timely and cooperative contact with outside agencies.
- Participate in various team projects including team meetings, coordination and implementation of pertinent activities.
- Conduct community outreach to increase knowledge of and access to sexual-assault services.
- Support the organization in maintenance of updated resource materials for client needs.
- Assist with information and referral, short-term and long-term intervention as appropriate to help clients gain greater access to services.
- Maintain documentation consistent with EI Programa Hispano Católico's Social Service Delivery Procedures and other applicable standards.
- Adherence to EI Programa Hispano Católico policies and procedures.
- Perform other duties as assigned by EPHC supervisor.

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QUALIFICATIONS:

- Must be bilingual (Spanish/English) and bi-culturally competent.
- Ability to communicate concisely and effectively, both verbally and in writing in Spanish and English.
- Bachelor's degree or equivalent experience required.
- 40 hour DV/SA Advocacy training.
- At least 2 years of experience providing case management, information and referrals and advocacy, preferably with survivors of domestic violence and/or sexual assault.
- Knowledge of local Latino community issues as they relate to domestic and sexual violence.
- Experience working with a broad range of issues affecting Latinos in the community – especially issues related to surviving domestic and sexual violence.
- Experience with community networking and organizing.
- Strong proficiency in all programs of Microsoft Office, report writing and statistics.
- Demonstrate judgment and discretion in dealing with confidential matters.
- Must be able to organize and prioritize work, be proactive, take initiative, follow through, and simultaneously manage multiple priorities to ensure goals are met in a timely manner. High attention to detail required.
- Strong analytical and strategic problem-solving skills.
- Ability to work well in team setting, as well as independently; be flexible and adapt well to different dynamics in a fast paced work environment.
- Ability to work a flexible schedule, which could include some evenings and weekends.
- Ability to support organizational and program specific mission and goals.
- Ability to lift 40 pounds.
- Must have driver's license, access to vehicle and ability to obtain automobile insurance at levels required by agency (100/300/100). This position will require some travel in the Tri-County area.
- Satisfactory results from civil, criminal and motor vehicle background check required

COMPENSATION: Compensation is commensurate with skills and experience. Competitive benefits package, including: 100% employer paid health insurance (employee portion), disability, life insurance, paid time off, 12 paid holidays, retirement plan, free parking and more.

TO APPLY: Please submit a cover letter and resume at: <https://ElPrograma.applicantpro.com>

EQUAL OPPORTUNITY EMPLOYER