



EI Programa Hispano Católico: Proyecto UNICA

Domestic Violence Response Advocate

Full-time, 40 hours/week; Non-Exempt

Reports to: Proyecto UNICA Program Manager of Out-Stationed Services

POSITION SUMMARY:

The Domestic Violence Response Advocate (DVRA) is responsible for providing in-the-moment crisis response to individuals who have been identified as victims of domestic violence by Multnomah County Sheriff's office. This position is sited within the Troutdale Police Department and is part of a multidisciplinary effort in partnership with Multnomah County Domestic Violence Coordination Office, Multnomah County Sheriff's office and others. This position will be available to police during afternoon and evening hours to respond on-scene or to connect via phone to survivors immediately following a domestic violence incidents.

PRINCIPLE DUTIES AND RESPONSIBILITIES:

- Respond to pages or calls from police officers who encounter domestic violence survivors when dispatched to disturbance or crime scene.
- Provide in-person or telephone response as appropriate based on officer's assessment of safety at scene.
- Conduct safety planning, assessment of immediate needs, and assist survivor with determining next steps to ensure safety following the incident.
- Provide referrals and linkages to appropriate community resources, including client assistance funds and motel vouchers.
- Provide information about crime victim rights, protective orders, and other civil legal options.
- Assess for potential fit with DVERT criterion and facilitate DVERT advocate follow-up.
- Provide services that adhere to principles of cultural sensitivity and assist with connection to culturally specific programs where appropriate.
- Adherence to EI Program Hispano Catolico Ethical Communication policies and procedures.
- Establish and maintain positive working relationships with Multnomah County, Multnomah County Sheriff's office, District Attorney's office, community groups, social service agencies, and other partners.
- Maintain records of service provision and provide statistics necessary to support project goal of assessing need for after-hours crisis response.
- Maintain an active driver's license, liability insurance, access to a vehicle, and ability to pass our insurer's driving standards are required qualifications for position.
- Perform other duties as assigned by EPHC supervisor or DVERT Coordinator.

QUALIFICATIONS:

- Must be bilingual (Spanish/English) and bi-culturally competent.
- Ability to communicate concisely and effectively, both verbally and in writing in Spanish and English.
- Bachelor's degree or equivalent experience required.
- Experience providing case management, information and referrals and advocacy.
- Knowledge of criminal system with experience in crisis situations and/or crisis response.
- Experience working with a broad range of issues affecting Latinos in the local community – especially issues related to surviving DV.
- Experience with community networking and organizing.
- Strong proficiency in all programs of Microsoft Office.
- Demonstrate judgment and discretion in dealing with confidential matters.

- Must be able to organize and prioritize work, be proactive, take initiative, follow through, and simultaneously manage multiple priorities to ensure goals are met in a timely manner. High attention to detail required.
- Excellent written and oral communication skills.
- Willingness to learn new skills and take on new responsibilities.
- Strong analytical and strategic problem-solving skills.
- Ability to work well in team setting, as well as independently; be flexible and adapt well to different dynamics in a fast paced work environment.
- Ability to work a flexible schedule, which could include some evenings and weekends.
- Ability to support organizational and program specific mission and goals.
- Ability to lift 40 pounds.
- Must have driver's license, access to vehicle and ability to obtain automobile insurance at levels required by agency (100/300/100).
- Satisfactory results from civil, criminal and motor vehicle background check required

COMPENSATION: Compensation is commensurate with skills and experience. Competitive benefits package, including: 100% employer paid health insurance (employee portion), disability, life insurance, paid time off, 12 paid holidays, retirement plan, free parking and more.

TO APPLY: Please complete Catholic Charities application form (available online at www.catholiccharitiesoregon.org), and submit, along with cover letter and resume, to: *Catholic Charities, Attn: Human Resources, 2740 SE Powell Blvd, Portland, OR 97202*. Or send to jobs@catholiccharitiesoregon.org.

EQUAL OPPORTUNITY EMPLOYER